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| **GJU Services Limited: CANDIDATE REGISTRATION CHECKLIST** |
| **Candidate Name:** Click here to enter text. |
| The checklist below details all the necessary documentation required to complete your registration with GJU services and the mandatory and Disclosure and Barring Service (DBS) checks. Originals must be seen at the interview stage, copies taken and originals returned to you. |
| **APPLICATION PROCESS:** |
| 1. [ ]  2x Work/Professional References
2. [ ]  1x Character Reference
3. [ ]  Completed Application form
4. [ ]  Up to Date CV/Resume
5. [ ]  NMC Statement Of Entry (Nurses)
6. [ ]  Mandatory Training Certificates
7. [ ]  All other Relevant Certificates

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| **GROUP 1 – Photographic Evidence (Total of 3 documents from Groups 1 & 2, at least 1 from Group 1)**  |
| 1. [ ]  Full Signed UK Passport or EU/Other Nationality Passport
2. [ ]  UK/EU Photocard Driving Licence
3. [ ]  UK Biometric Residence Permit (BRP) Card
4. [ ]  HM Armed Forces ID Card
5. [ ]  PASS Identity Card
6. [ ]  Other (Please specify):

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| **GROUP 2 – Proof Of Address (Total of 3 documents from Groups 1 & 2, at least 1 from Group 1)** |
| 1. [ ]  Utility bill in candidate's name (issued within last 3 months)
2. [ ]  Local Authority Tax Statement (issued within the last 3 months)
3. [ ]  Driving Licence (if not already used above)
4. [ ]  HMRC Tax Notification (issued within the last 3 months)
5. [ ]  Financial Statement - e.g. Credit Card/Bank (issued within the last 3 months)
6. [ ]  Credit Union Statement (issued within the last 12 months)
7. [ ]  Mortgage Statement (issued within the last 12 months)
8. [ ]  Council Rent Card/Tenancy Agreement (issued within the last 12 months)
9. [ ]  Department for Work and Pensions Benefits
10. [ ]  Other (Please specify):

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| **GROUP 3 – Other Documentation:** |
| 1. [ ]  2x Current Passport Size Photographs
2. [ ]  National Insurance (NI) Card (Or P45/P60 or letter confirming you have applied for NI)
3. [ ]  Original Disclosure and Barring Service (DBS) Certificate
4. [ ]  All other relevant Training Certificates (as applicable)
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